Kinexus® Portal: Implementation Guide

This guide is intended to serve as a helpful tool during Kinexus onboarding.

On the next page are high-level milestones and tasks required for a Fresenius Medical Care Liberty Select customer to successfully onboard to the Kinexus Portal. It is important clinicians are in communication with their leadership team regarding the status of tasks managed by the organization. In-depth onboarding details are outlined in the Kinexus Onboarding PowerPoint deck and via an email follow-up from Fresenius Medical Care Customer Success.

▶ **For an optimal experience, access the portal via the latest Chrome or Edge browser.**

Process Workflow

1. Kinexus kickoff call
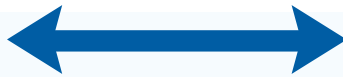
  a. Discuss required customer information for patients and centers provisioning into Kinexus.

    i. Discuss the Patient Medical Record Number (MRN) provided by customer success team at Fresenius Medical Care.

    ii. Determine customer implementation lead?

    iii. Basic Demonstration of Kinexus Portal and Training Education Portal

  b. Discuss nurse and clinician-led tasks:

    i. Nurse training

    ii. Accepting your Kinexus user account

    iii. Reviewing patient information in Kinexus

    iv. Creating "new" therapy programs

    v. Publishing Kinexus program to USB

    vi. Coordinating patient training

    vii. Downloading USB Utility

2. Post kickoff meeting

  a. Additional Kinexus collateral sent via email to meeting attendees with next steps outlined. Online training portal information included.

  b. Customer to provide corporate information in response via email to Customer Success.

  c. Fresenius Medical Care provides encrypted email Liberty patient list to implementation lead.

    i. Customer implementation lead provides Patient Medical Record Numbers to Fresenius Medical Care Customer Success in response via email.

  d. Customer to engage with their internal IT department for USB Utility Download to computer stations.

3. Clinics and Patients provisioned into Kinexus by Fresenius Medical Care

  a. Customer Administrator account set up by Fresenius Medical Care.

4. System Administrator accepts end-user access via email

  a. System Administrator creates nurse end-user access accounts. (Note: time sensitive 24 hours)

5. Nurse accepts end-user account: (Note: time sensitive 24 Hours)

  a. Logs into Kinexus Portal

  b. Reviews patient and demographic information for accuracy

  c. Creates therapy programs for ALL patients

  d. Publishes Kinexus Therapy Program to USB drive

  e. Provides USB to patient to take home and coordinates any necessary patient training

    i. Gateway: Provide device to patient with USB to take home and set up (only if it applies)

    ii. Confirm patient in use of USB or Gateway (only if it applies)

  f. Patient inserts USB into Liberty Select Cycler, accepts current Kinexus Therapy Program

  g. Patient performs treatment to record onto USB. Patient to return with USB during clinical visit

    i. If using Gateway, treatment will be delivered via cloud to Kinexus Portal and store treatments via USB

In-depth onboarding details are outlined in the Kinexus onboarding PowerPoint deck and from Fresenius Medical Care's Customer Success team.

Getting started with the Kinexus Portal

Kinexus Portal is a therapy management platform that is used in conjunction with Liberty® Select peritoneal dialysis (PD) cyclers.

The Kinexus Portal allows healthcare providers the ability to:

- Create PD therapy programs.
- Review treatment details received from the Kinexus Gateway or Patient USB drive.
- Remotely publish therapy programs to patients' cyclers and/or patients' USB.
- View patients and affiliated centers.
- Deliver reports using robust reporting capabilities.
- Use contextual help and access the user guide to help navigate and educate in the portal screens.

Products Education Portal

The Products Education Portal supports healthcare practitioner (HCP) education and is intended to be used for training to enhance a clinician's understanding and navigation on Kinexus. The portal offers quick start videos on a variety of topics, comprehensive learning modules with knowledge checks for a deeper dive, and the Getting Started Guide to help you get up and running quickly.

- Access the Products Education Portal website at **productseducationportal.com**.
- Log in or create a new account.
- Register by entering your demographic information.
- Verify your account by locating the confirmation email sent to the registered email address.

User Roles

Clinician is typically a home therapy nurse, PD nurse, or potentially a physician. Their role is to check daily treatments and monitor patient progress. Clinicians can modify their own information, review treatments, and create programs for the patients within their assigned clinics.

Clinic Manager is typically a clinic manager or program manager who oversees large numbers of patients and/or clinicians at one or more clinic locations. These users can edit their own information, as well as create Clinician user accounts. They can also perform clinical tasks similar to Clinician users within their assigned clinics.

Systems Admin are typically home therapy administrators (either regionally or across their organization) who typically do not interact with patients or perform clinical functions on a day-to-day basis. These users may create or edit Clinician and Clinic Manager information, but are not allowed to mark patient treatments as Reviewed/Unreviewed and create programs.

Systems Admin + Clinician is a clinic manager or nurse who also serves in a dual role as the home therapy or PD administrator in their organization (sometimes the case with smaller dialysis providers). Users with this role have all the same rights as both Systems Admins and Clinicians.

Quick Start—Kinexus Portal Basic Training Options

☑

- ☐ Getting Started with Kinexus portal
- ☐ Login & Navigation
- ☐ Create a Therapy Program
- ☐ Import Treatments
- ☐ Getting Started Using the Liberty Select Cycler and Kinexus Gateway

Kinexus Portal Advanced Training Modules

☑

- ☐ Introduction to Kinexus Portal
- ☐ Kinexus portal navigation
- ☐ Patient data
- ☐ Treatments
- ☐ Treatment details
- ☐ USB management
- ☐ Administration
- ☐ Settings

Kinexus User Guides

Kinexus Portal User Guide: Located on the Kinexus Portal.

Kinexus Portal Getting Started Guide: Located on the Products Education Portal.

Preparation Overview

✔	Brief overview of tasks
☐	I successfully created my password and can log into the Kinexus Portal.
☐	I have verified that all my patients are visible in the Kinexus Portal.
☐	I understand my company's Policies & Procedures for use of Kinexus Portal.
☐	I have completed all necessary modules in order to proceed using the Kinexus Portal.
☐	I understand how treatment information is imported into the Kinexus Portal.
☐	I understand how to create a therapy program and publish this program remotely or to a patient USB drive.
☐	I understand how to navigate the Kinexus Portal and get help if needed.

Technology Check

Check that your USB utility has been installed on your computer. Please note, depending on your organization's IT policies, your IT department may have to install the USB utility for you.

▶ When checking USB utility, navigate your cursor to the USB Management page.

Troubleshooting Guidelines

Below is a list of troubleshooting guidelines for quick reference. If you need additional information, refer to the Kinexus Portal user guide.

I am unable to log into the Kinexus Portal—**kinexus.fmcna.com:**

- Is the URL address correct? Remember to bookmark the correct address to your desktop or laptop.

- Is the computer connected to the internet?

- Have you been provided access by your administrator?

- Check Username & Password—is the spelling correct and proper case used for password? (Capital or lowercase, caps lock off)

- Check with the system administrator to ensure login credentials have not been reset recently.

If you are still experiencing issues after checking the above steps, contact your System Administrator or IT team to reset your Kinexus Portal password. You will then receive an email with instructions to create a new password.

Kinexus Portal is not displaying properly on my laptop or desktop computer?

- Are you using a supported web browser—Google Chrome or Microsoft Edge? Kinexus does not support Safari or Firefox.

- Are you attempting to use an iPad, tablet, or mobile device for viewing? Kinexus does not support iPads, tablets, or mobile devices.

USB Utility Issues

- If you are experiencing issues with USB Utility, contact your supporting IT team to facilitate the help request.

Kinexus Portal Session Time Out:

- A user will be timed out after a 15-minute period of inactivity.

- A pop-up screen will notify you at the 14th minute of inactivity and present an option to continue with the session or logout.

Support Contacts:

Technical Support: 800-227-2572
Help with troubleshooting or assistance with the Kinexus Portal or Liberty Select Cycler operation, maintenance, or repair.

Clinical Nurse Support: 877-954-3340
Support can be provided via the sucess@home Clinical Resource Line.

Resources:

Kinexus Portal: **Kinexus.fmcna.com**

Products Education Portal: **Productseducationportal.com**

Indications for Use: The Fresenius Liberty Select cycler is indicated for acute and chronic peritoneal dialysis.

Caution: Federal (U.S.) law restricts this device to sale by or on the order of a physician.

Use: The Kinexus Portal is intended to allow clinicians to review patient data collected from the patient's home dialysis device(s) and to enable physicians to manage patients' home dialysis therapies for certain Fresenius products, including peritoneal dialysis cycler(s). The Kinexus Portal does not provide medical diagnoses or recommendations regarding medical treatment. The Kinexus Portal and the content appearing on this site are not substitutes for professional medical advice, diagnosis, or treatment.

The Kinexus Gateway is intended for transmission of home dialysis therapy data and patient data for patients using certain Fresenius products, including peritoneal dialysis cycler(s).

Kinexus is not an electronic health record (EHR) or billing solution.

Read the Instructions for Use for safe and proper use of this device. For a complete description of hazards, contraindications, side effects, and precautions, see full package labeling at **fmcna.com**.

FRESENIUS MEDICAL CARE